

Student's Last Name _____

First Name _____

LAPU ID# _____

LAPU has a "passive" acceptance policy. That means we assume you are accepting the full amount of loans on your Financial Aid Award Letter, unless you tell us otherwise. If you would like to reduce a portion of your Federal Direct Loans, please complete and return this form.

Please Note: If you would like to decline all of your Federal Direct Unsubsidized or Subsidized Loans, please complete the Loan Decline Form.

Section 1: Semester – Select the semester you are requesting the loan reduction. Must select ONE only.

- Fall 2018 Spring 2019 Summer 2019

Section 2: Loan Reduction Amount

Please only check ONE box below. You can review your [Student Bill](#) on [Student Services at my.lapu.edu](#).

- I want to borrow enough to cover my tuition charges. This amount will be calculated by Support Central based upon your student bill at the time of submission.
- I want to borrow enough to cover my tuition and book charges. This amount will be calculated by Support Central based upon your student bill at the time of submission.
- I want to borrow the following specific amount: \$ _____
- If this leaves a credit balance on your account, it will be refunded to you.

Section 3: Financial Agreement

By completing this form, you understand that Support Central will submit the request to adjust your current financial aid award. If there are any adjustments to your student account and/or financial aid award after the submission of this form, it is your responsibility to make sure your student account is in good standing. **If you make adjustments to your enrollment and need to increase your Federal Direct Loan(s), you will need to submit an email request to Support Central at supportcentral@lapu.edu.**

A student may not participate in graduation ceremonies, register for further sessions, or receive any diploma, certificate, transcripts, or Degree Verification Letter until all financial obligations have been satisfied with a zero balance. The university, as a security interest, shall retain any diploma, certificate, transcripts, or letter of recommendation until all such obligations are satisfied. Release of any such security interest prior, or subsequent to, any default by the debtors shall not be considered a binding precedent or modification of this policy. The university reserves the right to make any changes in costs, payment plans, and refund policies without notice.

Student Borrower's Signature _____

Date _____

Support Central Office Use Only

NET LOAN AMOUNT: \$ _____ SUBSIDIZED \$ _____ UNSUBSIDIZED PROCESSED BY: _____

DATE: _____ RH _____

Submit completed form to supportcentral@lapu.edu
For questions, please contact Support Central at (626) 624-4673